

Electronic Transcript Delivery

NGTC is partnering with SCRIP-SAFE International© to deliver transcripts electronically or by mail.

Is this option secure?

Yes. Your transcript is never delivered by e-mail. Instead, your transcript is delivered in an encrypted format to a secure website.

How much does it cost?

There is a charge of \$5.00 per transcript.

Why is Electronic Transcript Delivery the preferred option?

- Your recipient may also be an eSCRIP-SAFE network recipient making the delivery of your transcript even faster.
- You will be notified by e-mail when your transcript has been delivered to your recipient.
- Your recipient will be notified by e-mail when your transcript is ready for pickup at a secure URL.

Ordering Transcripts Electronically

Go to: <https://iwantmytranscript.com/northgatech> to create an account and order a transcript. You will use this same account to place future orders. Federal law (Family Educational Rights and Privacy Act) requires that you provide a signed consent form when you initially set up your account. Follow the instructions for submitting your consent form as you are creating your personal account. You will only be required to submit a consent form once. You may then request an electronic transcript or a transcript to be mailed for \$5.00 per copy.

Students Who Attended NGTC Prior to 1994

Go to: <https://iwantmytranscript.com/northgatech> to create an account and order an academic transcript. Your academic transcript will be mailed, and you will be charged \$5.00 per copy. You will use this same account to place future orders. Federal law (Family Educational Rights and Privacy Act) requires that you provide a signed consent form when you initially set up your account. Follow the instructions for submitting your consent form as you are creating your personal account. You are required to submit a consent form only once.